

AUDIT COMMITTEE

24 MARCH 2011

REPORT OF HEAD OF FINANCIAL SERVICES

A.8 AUDIT COMMITTEE – TABLE OF OUTSTANDING ISSUES

(Report prepared by Richard Barrett)

PART 1 – KEY INFORMATION

PURPOSE OF THE REPORT

To present to the Committee the progress against outstanding actions identified by the Committee.

EXECUTIVE SUMMARY

The Table of Outstanding Issues has been reviewed and updated since it was last considered by the Committee at its December 2010 meeting.

To date there are no significant issues to bring to the attention of the Committee, with brief updates provided against individual items set out in **Appendix A** or further details included in reports appearing elsewhere on the agenda as necessary.

RECOMMENDATION(S)

That the Committee reviews and notes the progress against the Table of Outstanding Issues.

PART 2 – IMPLICATIONS OF THE DECISION

DELIVERING PRIORITIES

The existence of sound governance, internal control and financial management practices and procedures are essential to the delivery of Corporate priorities supported by effective management and forward planning within this overall framework.

FINANCE, OTHER RESOURCES AND RISK

Finance and other resources

There are no significant financial implications associated with monitoring and implementation of agreed actions or responses. If additional resources are required to deliver an agreed action then appropriate steps will be taken including any necessary reporting requirements.

Risk

The Table of Outstanding Issues is in itself a response to potential risk exposure with further activity highlighted to address matters raised by the Audit Committee.

LEGAL

There are no legal implications associated with the monitoring and implementation of the agreed actions.

OTHER IMPLICATIONS

Consideration has been given to the implications of the proposed decision in respect of the following and any significant issues are set out below.

Crime and Disorder / Equality and Diversity / Health Inequalities / Area or Ward affected / Consultation/Public Engagement.

This report does not have a direct impact although such issues could feature in future recommendations and actions. Any actions that may have an impact will be considered and appropriate steps taken to address any issues that may arise.

PART 3 – SUPPORTING INFORMATION

BACKGROUND

A Table of Outstanding Issues is maintained and reported to each meeting of the Committee. This approach enables the Committee to effectively monitor progress against issues and items it has raised as part of its effective challenge of issues and reports within its areas of responsibility.

TABLE OF OUTSTANDING ISSUES

An updated Table of Outstanding Issues is set out in **Appendix A**.

Items Added

The item regarding variation orders that was raised by the Committee at its 16 December 2010 has been included, which was subsequently addressed.

Items Completed or Removed

Following the Committees consideration of separate reports at their 16 December 2011 the following item has now been marked as completed as no actions remain outstanding in terms of Audit Committee monitoring:

- Housing Benefit Audit and access to Planning Services.

Items reported as complete at the Committees 16 December 2010 meeting have now been removed.

Update of Actions Currently in Progress

Work is either scheduled or remains on-going against all remaining items and to date there are no significant issues to highlight.

Interim Update on On-Going Items

The two on-going activities shown in **Appendix A** relate to matters that are covered in more detail within separate and regular reports presented to the Committee. However to ensure the Committee are kept informed on a timely basis, an interim update against these activities will be reported within the Table of Outstanding Issues where appropriate.

In respect of this meeting of the Committee, progress against the two items is set out in separate reports included elsewhere on the agenda.

BACKGROUND PAPERS FOR THE DECISION

None

APPENDICES

Appendix A – Table of Outstanding Issues March 2011